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Let's get started with some grammar rules to help you with your business English. Remember to follow the steps above for each of the eight rules below! **8 Important English Grammar Rules That Anyone in Business Should Understand** 1. The passive voice is used to shift the focus from the person doing the action to the action itself. The rule:

8 Important English Grammar Rules That Anyone in Business ...

Focusing on how leading business professionals really communicate, the basics of writing and speaking, including traditional grammar and speaking dos and don'ts, are covered. Examined are the particular styles in which business professionals communicate with each other and how to develop a personal professional style.

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